

<p style="text-align: center;"><b>Jells Park Primary School</b> <b>Mobile Phone Policy</b></p>
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**Purpose:**

This policy outlines the appropriate use of mobile phones on our school site.

It is recognised that some parents/guardians request that their child/ren bring a mobile phone to school for before and after school safety/security reasons.

However, our core business is teaching, and learning needs to be conducted in an environment free from unnecessary distractions or disruptions.

**Guidelines:**

*Staff*

- For the health and safety of students, teachers are required to take their mobile phones out to Yard Duty as a means of contacting the office in the event of an emergency.
- Teachers are also required to take their mobile phones on Excursions & Camps for safety and communication purposes.
- During teaching time and meetings, teachers are expected to have their phones switched to silent and not be accessed/used.

*Students*

- Students should not bring valuable items to school, as they can be easily lost, stolen or broken.
- Students remain responsible for all of their personal effects whilst at school. When students enter the school grounds, the school takes no responsibility for mobile phones. Mobile phones are brought to school entirely at the owner's risk.

**Implementation:**

- Mobile phones brought to school by students must be stored in their school bag throughout the duration of the day and either be switched off or on silent mode.
- Mobile phones must not be used during the school day under any circumstances.
- If a student uses their mobile phone during school hours it will be confiscated and stored at the school office for parents to collect.
- Parents are reminded that in case of emergency the school office remains a vital and appropriate point of contact and can ensure your child is reached quickly and assisted in any appropriate way.

This policy will be reviewed as part of the four yearly review cycle, unless otherwise indicated.