

<p style="text-align: center;">Jells Park Primary School PARENT HELPERS POLICY</p>

Purpose

Through our commitment to ‘Healthy Relationships in the School Community’ programs, Jells Park Primary School highly values the partnership between all stakeholders, in particular the benefits of positive links between students, parents and the school. Parental involvement in school activities strengthens the relationships between home and school and can enhance school programs by assisting in the provision of a broad range of learning experiences for all students.

Guidelines

- All parents and/or care givers who assist in any way in the school or on camps, sporting activities and excursions must have a current ‘Working With Children’ card, with a copy of the card lodged at the School Office.
- All parents willing to assist on excursions will be given a copy of the Excursion Helpers Guidelines Booklet.
- Parents wishing to assist in the classroom with Literacy and Numeracy will be required to attend the appropriate training, which will be implemented by nominated teachers.
- Parents wishing to assist with PMP should attend an information session with the Physical Education teacher about safety issues.
- Toddlers and young children are not encouraged in classrooms during class working sessions.
- Parents and other helpers must meet any particular requirements as designated from time to time by DET.

Implementation

1. Parent Helpers are expected to sign the appropriate register at the School Office and wear a Parent Helper name-tag for the duration.
2. Teachers are to request parent help, where required, on the excursion or camp notice.
3. When parents have been selected to help, they are to be given one week’s notice in advance, where possible.
4. Parent Helpers will not always assist with their own children.
5. If a Class Parent Contact List is to be provided, permission must be gained from all parents on the list.
6. Camp Helpers will be requested by class teachers and selection will be made based on their skills and/or other relevant factors.
7. A list of proposed Camp Helpers and emergencies is to be given to School Council for approval in the term prior to the proposed camp.
8. School Council approval for Camp Helpers must be gained before parents are notified, where possible.

Evaluation

This policy will be reviewed as part of Jells Park Primary School’s four-yearly review cycle, or earlier, if required.